



BUSINESS ACCOUNT APPLICATION CHECKLIST

We thank you for your interest in our Business Services. Below you will find the required documents based on your entity type.



All Business Entity Types Require:

- Business physical address must be within Yolo, Sacramento, El Dorado or Placer Counties**
- Current DL/ID for all signers**
- All signers must qualify for membership**
- Funds to be deposited at account opening**



Sole Proprietorship

- Fictitious Name Statement (unless last name is included in business name) – must be registered in Yolo, Sacramento, El Dorado or Placer County
- Copy of IRS EIN letter or tax return showing name of business and EIN (if not using SSN)
- Business License (if available, but not required)



Corporation - Must be registered in CA

- Articles of incorporation
- Statement of Information
- Copy of IRS EIN letter or tax return showing name of business and EIN
- Corporate Resolution (if applicable)



General Partnership/Limited Partnership

- Partnership Agreement
- Fictitious Name Statement- must be registered in Yolo, Sacramento, El Dorado or Placer County
- Copy of IRS EIN letter or tax return showing name of business and EIN



Non-Profit/Not-for-Profit Corporation - Must be registered in CA

- Articles of incorporation
- Copy of IRS EIN letter or tax return showing name of business and EIN
- Meeting minutes (identifying signers)
- Statement of Information



Limited Liability Company/Limited Liability Partnership - Must be registered in CA

- Articles of Organization
- Operating Agreement
- Copy of IRS EIN letter or tax return showing name of business and EIN
- Statement of Information



Informal Association/Club

- Meeting Minutes/Formal Letter
- Copy of IRS EIN letter or tax return showing name of business and EIN (if applicable)



Campaign

- Statement of Organization (form 410)
- EIN (if not using candidate SSN)

To process and open the new account, please make sure you bring in all required documentation listed above. If you have any questions, please contact Business Services at (530) 668-2700 or businesssolutions@yolofcu.org

Thank you for your business,

Yolo Federal Credit Union