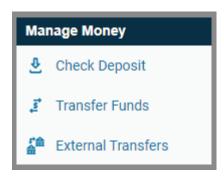


USER GUIDE

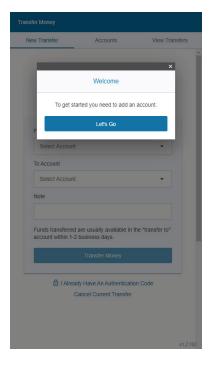
External Transfer

Manage Money

External Transfer



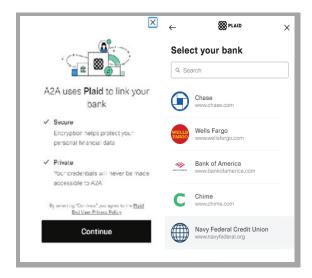
1 First, you will need to add your external account information.



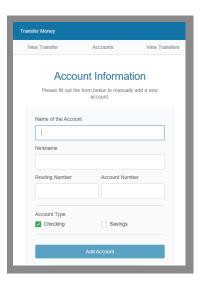
Manage Money

External Transfer

Option 1: Using **Plaid**, you'll be able to link to your account using your external financial institution's online login credentials.



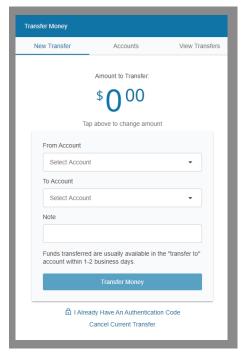
Option 2: You can manually add your external account with the verification of micro-deposits. You will need the **Routing Number, Account Name,** and **Account Number.**



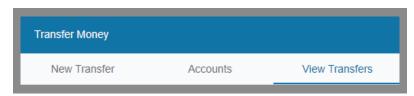
Manage Money

External Transfer

After adding an external account, you can schedule a transfer. Select your From Account, To Account, and leave an optional Note. Click Transfer Money.



Click **View Transfers** to view, edit, and cancel transfers.



Click **Accounts** to view, manage, or delete your External Accounts.

