



**Yolo Federal Small Business Relief Grant Guidelines and Agreements**

**Grant Name:** Yolo Federal Small Business Relief Grant

The Yolo Federal Small Business Relief Grant is open to any small business that is located in and serves Yolo County, and that has been financially impacted by COVID-19. Small businesses must nominate themselves for a \$5,000 Relief Grant to help them get through this tough economic time.

**SPONSORSHIP:** Yolo Federal Credit Union (Yolo FCU), a federally chartered credit union with a principal office located at 266 W. Main Street, Woodland, CA 95695, is sponsoring the Yolo Federal Small Business Relief Grant (“Relief Grant”).

**NOMINATION ELIGIBILITY:** To nominate your small business for the Relief Grant, nominees must be a small business that is located in and serves Yolo County, a lawful permanent resident of the United States, 18 years of age or older and must not be considered a minor in your state of residence. Businesses owned by Credit Union employees and officials are not eligible to nominate their small business for the Relief Grant. Yolo FCU will reference the [Small Business Administration \(SBA\) table of size standards](#) to determine if the nominee is considered a small business. All nominations must be submitted by May 25, 2020. Mail-in nominations must be postmarked May 25, 2020, to qualify. Only 1 nomination per business will be accepted.

**HOW TO APPLY:** The Yolo Federal Small Business Relief Grant nominations begin on May 11, 2020, and end on May 25, 2020 (“Nomination Period”). Businesses must nominate themselves.

1. To apply for one of the two \$5,000 Relief Grants - Nominate your small business by completing the [online nomination](#) form with a compelling story (maximum of 500 words) that includes the following:
  - a. Explains what the business will do with the money,
  - b. How the money would help them during this time.
  - c. How it would give back to our local community.
2. Nominations will be done online at [yolofcu.org/small-business-relief-grant](http://yolofcu.org/small-business-relief-grant). You can request a paper nomination form at (530) 668-2700 or at any branch location and the nominations must be mailed to:

Yolo FCU  
Attn: Yolo Federal Small Business Relief Grant  
PO Box 657  
Woodland, CA 95776

**GRANT REVIEW PROCESS:** All nominations will go through a grant review process conducted by the Yolo FCU Marketing Department to verify all the required information has been included. The Marketing Department will then select the top 6 nominations with the most compelling stories and the ability to have the greatest impact on Yolo County. The top 6 will then be submitted to a vote by the public through the Yolo FCU website. The voting period will last from May 29, 2020 – June 5, 2020. The top two nominees, as voted on by the public, will each be awarded a \$5,000 Relief Grant. Only 1 vote per IP address will be accepted. Odds of being awarded the Relief Grant depends on the number of nominations received and public votes. The grantees will be notified by phone, e-mail, or mail. If a



grantee cannot be reached within thirty (30) days from the first notification attempt, then such business shall be disqualified, and the next business with the highest number of votes will be selected.

Nomination Period	Voting Period
May 11, 2020 – May 25, 2020	May 29, 2020 – June 5, 2020

**GRANT DESCRIPTION:** Yolo FCU will award two small businesses a \$5,000 Relief Grant. The Relief Grant is intended to support two small businesses in Yolo County who have been financially impacted by COVID-19. Yolo FCU will report all awarded Relief Grants to the appropriate state and federal agencies, as required by applicable law. Grantees are responsible for all tax consequences (if any) of the Relief Grants. Grantees acknowledge this responsibility by nominating their small business.

**NOMINATION CONDITIONS:** In the event a Yolo FCU representative determines, in its sole discretion based on his/her interpretation of these Guidelines and Agreements, that a nominee is found to be ineligible, or if the nominee does not comply with these Guidelines and Agreements, then the nominee will be disqualified and removed from the voting ballot. If the Relief Grant or Relief Grant notification is returned as undeliverable, this will result in disqualification, and the next highest voted business will be selected as an alternate grantee. Except where prohibited by law, the grantee’s nomination and acceptance of the awarded Relief Grant constitutes permission for Yolo FCU to use said grantee’s name in all forms of media, in perpetuity, without further compensation. Further, the grantee must sign and return to Yolo FCU a declaration of eligibility and liability publicity release. The release may be mailed to “Yolo Federal Small Business Relief Grant” P.O. Box 657, Woodland, California, 95776. Failure to sign and return the release to Yolo FCU at the address provided above, within seven (7) days, will result in the grantee’s disqualification.

**GRANT CONDITIONS:** This Relief Grant is subject to all applicable federal, state, and local laws. By submitting a nomination, nominees and their participating entities agree to be bound by these Guidelines and Agreements and the decisions of Yolo FCU and waive any right to claim ambiguity in the Relief Grant or these Guidelines and Agreements. Yolo FCU is not responsible for any loss, which may occur in connection with the Relief Grant. Yolo FCU is not responsible for any incorrect or inaccurate information, whether caused by tampering, hacking, or by any of the equipment or programming associated with the Relief Grant. The Relief Grant cannot be substituted, assigned, or transferred by grantees. Yolo FCU reserves the right to disqualify nominees who fail to follow these Guidelines and Agreements and regulations or who make any misrepresentations relative to the Relief Grant and redemption of the Relief Grant.

**NO LIABILITY:** By nominating your business, the grantee agrees to comply with all Guidelines and Agreements, as stated and agrees to release, discharge, indemnify, defend, and hold harmless Yolo FCU and each of its respective officers, directors, employees, representatives, and agents from and against any claims made by grantees, nominees, or any other third parties, related in any way to the operation of this Relief Grant as well as any other claims, damages or liability, injuries, damages or losses to any person (including death) or property of any kind resulting in whole or in part, directly or indirectly, from acceptance, possession, misuse or use of any prize or participation in any Relief Grant-related activity or participation in this Relief Grant.



**Yolo Federal**  
Credit Union

**AWARDED GRANTEE'S LIST:** To receive a complete list of the Relief Grant awardees or an additional copy of these Guidelines and Agreements, send a self-addressed, stamped business-size (#10) envelope to: Yolo Federal Small Business Relief Grant, Yolo Federal Credit Union, P.O. Box 657, Woodland, California, 95776.

**CHOICE OF LAW:** All issues and questions concerning the construction, validity, interpretation, and enforceability of these Guidelines and Agreements, or the rights and obligations of entrant and Yolo FCU in connection with the Relief Grant, shall be governed by, and construed in accordance with, the substantive laws of the State of California, USA, without regard to choice of law rules.