

## **BUSINESS ACCOUNT APPLICATION CHECKLIST**

We thank you for your interest in our Business Services. Enclosed you will find our business membership application, the deposit resolution/authorization and appropriate disclosures.

The following documents will be required based on your entity type:

Sole Proprietorship
_Business License (if applicable)
_Fictitious Name Statement (unless first and
last name are included in business name)
_ EIN (if applicable)
Corporation

\_Articles of incorporation \_EIN \_Statement of Information

## General Partnership/Limited Partnership

\_Partnership Agreement \_EIN Informal Association/Club \_Meeting Minutes/Formal Letter \_EIN

Not-for-Profit Corporation \_Articles of incorporation \_EIN \_Meeting minutes (identifying signers)

LLC/LLP \_Articles of Organization \_EIN \_Operating Agreement

All Business accounts require: current DL/ID for all signers and funds to open account.

In order to process and open your new account, please make sure you turn in all required documentation listed above with your completed membership application and deposit resolution/authorization. If you have any questions please contact Business Services at (530) 668-2700.

Thank you for your business!