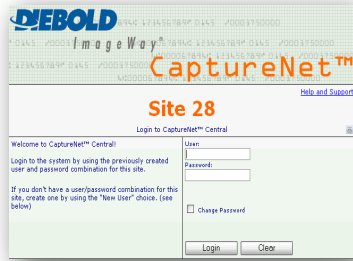
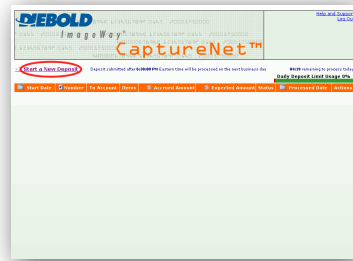


SCANNING PROCEDURES

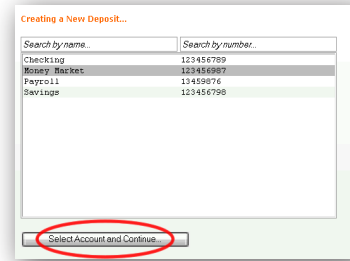
1. Sign on



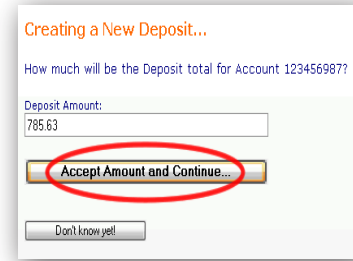
2. Start a New Deposit



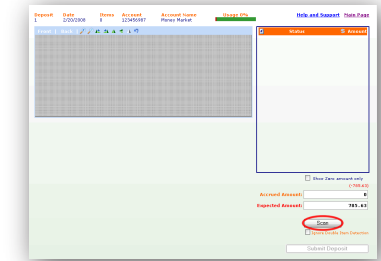
3. Select Account



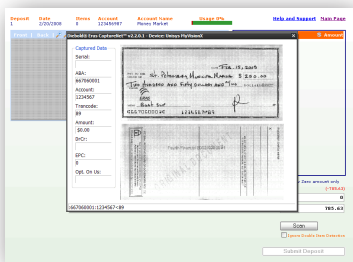
4. Enter Expected Amount



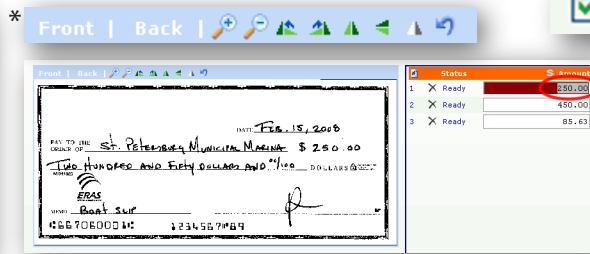
5. Scan



6. Scanning



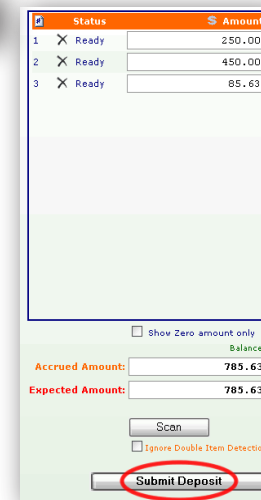
7. Balance



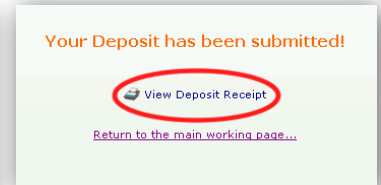
** Show Zero amount only

**To view the 'Zero Dollar' amounts check the box, to view the whole deposit uncheck the box.

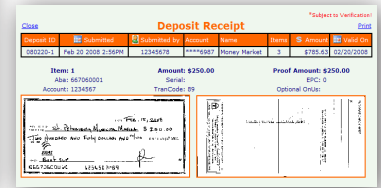
8. Submit Deposit



9. Confirmation

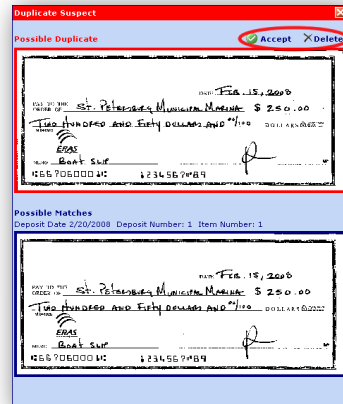
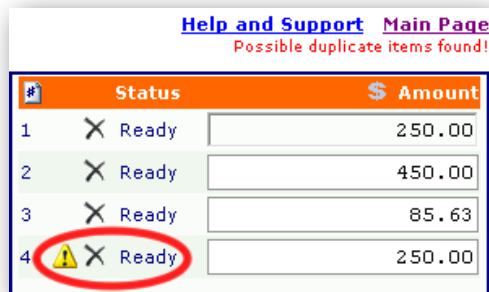


10. Deposit Receipt



Click on the amount and make corrections if necessary; you can view each item.
*Notice you can view the front, back, magnify, rotate, invert and return to normal viewing.

DUPLICATE ITEM / PIGGY BACK DETECTION



Compare the possible duplicate with the possible match and either accept or delete the item.



properly. Note if the item stopped was a due to a thick item click on 'Ignore Double Item Detection' and scan the item.

If the piggy back detection stops an item in the scanner first you need to recover

If the same item is scanned twice a caution sign will appear. You must clear it before you are able to submit.